

**WPA Special Trustee Minutes**

**January 13, 2014**

**Start time 7:00pm**

**Atttendees:**

Nick Caballero - President

Mory Gene Thomas - Trustee

Lisa Blando - Trustee

Wendy Paul - Vice President

Terri Neuner - Secretary

Vilma Cabrera - Trustee

Robert Boudreau – Trustee

Katherine Crawford-Gray Treasurer

Peter Basso – Member/ Advisor

Michelle Richardson – Hudson County Parks Dept.

Ken Jennings – Hudson County Parks Dept.

Discussion comments:

HC - Transition from Tom McCann was not smooth.

P Basso –

-Issue - Imposing requirements last minute

- If WPA park events needs approval, please let us know early on. Prevent last minute scramble for needed items.

-Ken/ WPA relationship great from beginning!!

-Enthusiasm with park employees is great.

-Again - ARF, if it is needed, let us know and we will do it. Please don’t let us know at the last minute.

HC - Beth from office had knee replacement..

HC - Every year, for this event, WPA will need an ARF.

HC - In the past, some things were allowed that should not have been allowed.

HC - We have set precedence with the county parks. All agreed.

Notice Lisa Blando 7:41pm Mory Thomas 2nd

-All agreed, more generic MOU for any “grant” / “program agreement”

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-HC - Big Dig – WPA does not need MOU as this is the Parks Coalition’s responsibility.

1. Memorandum of Understanding between The County of Hudson and The Washington Park Association of Hudson County, Inc. 7:50pm

Ideas:

-HC – “MOU Amplified sounds” - We should strike it.

-Strike Tom McCann and Peter Basso

7:56pm begin to review MOU document:

HC- Comment - Make it generic as possible

HC - Add “the county will submit for freeholder approval.”

HC - Submit ARF to the freeholders.

Discussion of editing document:

WPA -Combine 4 & 5

WPA -Main thing needed - Approval process for the document at the Parks Dept.

File discussion:

-WPA will keep all documents on file if needed by the county.

WPA -Discussed: Union City held Jazz concert week after WP Live. WPA would like to know of these types of events taking place in Washington Park going forward.

WPA -Events calendar should be posted on HC website

WPA -Insurance – WPA’s policy run from March to March

1. WPA 2014 Community Engagement Programs and Events

Program Discussion 8:01pm

Give more details

HC County “Wants email 30 days before to provide more details”

HC -All information on requested events is needed in writing.

HC -County requests: 1 week before event – reminder from WPA to provide what is needed from the county.

MOU

#3 - Garden Club and Maintenance program

#4 - Is 3 and 4 the same thing

Page 3 – Question – “Other events” – WP Little League opening ceremonies. What does WPA do? – Nothing really. We simply go to support…

- No more lawn signs – Lawn signs disappear and get vandalized

-WPA Live event – Per Michelle, Beth would like to sit down in June with group to review the event ideas.

1. Hudson County 2014 Movies in the Park Series 8:01PM – 8:30PM

8:12pm – MITP discussion

HC - What do we need?

-Dedicated person/ resource

-WPA - In the past, we had Manager, Supervisor, Coordinator

-WPA - We would like the county to help fund all the WPA events. $25,000 (in addition to the $30,000. Project management is needed.

-WPA - We would like help funding based on information that Katherine provide as MITP takes our resources away from allowing us to fund raise for our WP Live event.

-HC – Starting point to hire college kids- or staffing MITP and WPA take over a management role or Supervisory roll.

- WPA - Need resources for set up, collateral, staffing events, prep

-HC – What would it cost with staffing?

-HC – Please provide the budget for full MITP – A budget which with = information as to what was presented last year.

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Comparison Case study

–Hoboken - Jerry Fallon

* What is the Hoboken budget?

HC Need MITP pricing proposal - Feb 3rd.

Adjourn 8:45pm - Mory Thomas - 2nd Terri Neuner

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